

## **Cross-Campus Initiatives Fund**

### **Terms of Reference**

#### **Purpose of fund**

Memorial University has teaching and learning facilities across Newfoundland and Labrador, and abroad. The Cross-Campus Initiatives Fund was established to encourage and enable strategic relationships and collaboration across campuses and locations separated by physical distance. Travel supported by this fund should be for initiatives that require cross-campus collaboration; fall outside the scope of regular business; and are in accordance with Memorial's travel policy.

#### **Size of pool**

The Cross-Campus Initiatives Fund has an annual allocation of \$40,000, subject to review, given that a relatively small number of well-defined initiatives can normally be anticipated within the course of a year.

#### **Criteria for allocation**

Proposals should satisfy the following conditions:

- The collaboration is a new initiative rather than an ongoing operation.
- The initiative is clearly and demonstrably strategic for the units.
- There are identifiable outcomes which will ultimately be described in a report to Vice-Presidents' Council.

#### **Eligibility**

Proposals for one-time funding are invited from all academic and non-academic staff of Memorial University.

#### **Application Process**

Proposals for one-time support should be submitted to the Cross-Campus Initiatives Fund through the Office of the Provost and Vice-President (Academic). Proposal guidelines can be found at:

<https://www.mun.ca/vpacademic/ccfi/>.

#### **Adjudication**

A committee representing the vice-presidents' portfolios will consider applications and approve funding within the allocated budget. A call for applications to the fund will be issued three times per academic year, with application deadlines in mid-October, mid-February and mid-June. An annual report will be provided to Vice-Presidents' Council for information.

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